

Instructions for Students to Follow When They Enter the Classroom

1. I will hand out the journals at the door as the students enter the classroom.
2. Students should sit in their assigned seat.
3. Book bags and jackets are to be left in the student's locker. They are not allowed in the classroom. Additional books students may have to bring to class that do not pertain to English class are to be left on the floor underneath the student's desk.
4. Students should read the "At the Bell" assignment which is a journal prompt. Students should gather some thoughts regarding the journal and begin writing.
5. When the last bell rings, I should see all of my students in their seats writing in their journals quietly.
6. If there was a homework assignment from the previous night, the "At the Bell" assignment will tell the students to take out their homework and place it in the top left corner of their desk.
7. I will go around the room and either collect the homework assignment or quickly look to see if it is completed. I will do this while the class is completing the "At the Bell" assignment.
8. When students are done writing, they are to place their pencils down, so I know when everyone is finished.
9. When everyone is finished, I will ask for volunteers to share.
10. After we finish discussing the "At the Bell" assignment, students should pass their journals forward, so I can quickly collect them.
11. We are now ready to begin our lesson(s) for the day.

*If students have to use the bathroom while they are in class, they have to sign-out on the sign-out sheet located by the door and take the bathroom pass. Students must also sign back in on the sign-out indicating what time they have returned to class. One student is permitted to use the bathroom at a time (there will only be 1 bathroom pass). I will check the sign-out sheet once a week in order to look for frequent users of the bathroom pass.