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To Whom It May Concern,

As a former sixteen year Superintendent of Schools, I am pleased to recommend Ms. Jessica Bilello for a position in Secondary English in your school district.

I have known Jessica for five years. She has been a student in several of my classes at Albright. When we began our new course EDU 320 Communication Skills for Teachers in Spring 2006, Jessica was the only freshman in three sections of that course.

As a "4+1" student, Jessica took my courses in EDU 510 Statistics and Research, EDU 618 School Culture and Politics, EDU 520 Curriculum Development, and LSS 534 Literary Portraits of the Public School.

Jessica's outstanding transcript speaks for itself. She has been a wonderful student to have in class. She has mastered the content beyond any professor's expectation, and her written work has been of the highest quality.

In the time that I have known and worked with Jessica, the following attributes have impressed me the most:

**Interpersonal Skills:** Jessica is a natural leader. In class, students looked to her to provide the glue that held their '4+1' group together. She kept the students focused on the task at hand; she worked with all members of the group to make sure that each contributed and that each understood his/her role in project. Jessica exhibited those same skills in her early field and student teaching experiences. Cooperating teachers often commented on her ability to work with the most difficult students while keeping the class focused on the lesson's objective. She handled problem children and children with problems very well in each classroom setting.

**Role Assumption:** In her classes Jessica easily moved between the role of leader and the role of group participant as the situation demanded or as the group needs emerged. She could lead without assuming an attitude of superiority that often shows among those who believe themselves to be without peers. With a keen sense of humor as well as understatement, Jessica was able to bring together students with widely different personalities to complete the class work as assigned or simply to get the class through an evening in which a difficult topic needed to be mastered.

**Work Ethic:** In my five years at Albright, I have rarely seen a student with Jessica's almost old-fashioned focus on achievement and accomplishment. Frankly, most college students look for the easiest way out with the least amount of work. Jessica was one of the few who always took the most difficult courses and who selected the most difficult assignments within those courses. She approached every class fully prepared. She read and mastered her assigned content, and she came prepared to participate. Her transcript speaks to the quality of work she presented to our faculty.

**Preparation:** With the completion of her two secondary methods courses, her early field experience, and her student teaching, she is well prepared to enter any secondary English assignment. She possesses the content knowledge to teach grammar, composition and literature in grades 7-12. She possesses a variety of instructional strategies in all areas. She certainly possesses outstanding classroom management techniques as well as the interpersonal skills needed for successful communication between students and teachers.

In summary, I can recommend Jessica to you without reservation. As a former superintendent, I would be thrilled to have Jessica as a staff member. She will bring a positive "can do" attitude and a cooperating spirit to your staff.

If I can be of any help regarding Jessica, please contact me at Albright at 610-929-6758 or directly by email at [jyarworth@alb.edu](mailto:jyarworth@alb.edu)

Sincerely,

Joseph S. Yarworth, Ph.D.  
Chair, Education Department  
7/28/10